



Fleet Primary School

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Mental Health and Wellbeing Policy

This policy was agreed by Governors in **November 2019** and it will be reviewed in **2 years – November 2021**.

Named mental health lead **Rebecca Wall**

Named governor with lead on mental health **Margaret O'Sullivan**

1. Why mental health and wellbeing is important

At our school, we aim to promote positive mental health and wellbeing for our whole school community; pupils, staff, parents and carers, and recognise how important mental health and emotional wellbeing is to our lives in just the same way as physical health. We recognise that children's mental health is a crucial factor in their overall wellbeing and can affect their learning and achievement. All children go through ups and downs through their school career/life and some face significant life events. About 1 in 10 children aged 5 to 16 have a diagnosable mental health need and these can have an enormous impact on their quality of life, relationships and academic achievement. In many cases it is life-limiting.

The Department for Education (DfE) recognises that:

"Schools have an important role to play in supporting the mental health and wellbeing of children by developing whole school approaches tailored to their particular needs, as well as considering the needs of individual pupils". DfE Mental Health and Behaviour in Schools November 2018

Schools can be a place for children and young people to experience a nurturing and supportive environment that has the potential to develop self-esteem and give positive experiences for overcoming adversity and building resilience. For some, school will be a place of respite from difficult home lives and offer positive role models and relationships, which are critical in promoting pupils wellbeing and can help engender a sense of belonging and community.

Our role in school is to ensure that they are able to manage times of change and stress, be resilient, are supported to reach their potential and access help when they need it. We also have a role to ensure that pupils learn about what they can do to maintain positive mental health, what affects their mental health, how they can help reduce the stigma surrounding mental health issues and where they can go if they need help and support.

Our aim is to help develop the protective factors which build resilience to mental health problems and be a school where

- All pupils are valued
- Pupils have a sense of belonging and feel safe
- Pupils feel able to talk openly with trusted adults about their problems without feeling any stigma
- Positive mental health is promoted and valued
- Bullying is not tolerated

In addition to children's wellbeing, we recognise the importance of promoting staff mental health and wellbeing.

2. Purpose of the policy

This policy sets out

- How we promote positive mental health
- How we prevent mental health problems
- How we identify and support pupils with mental health needs
- How we train and support all staff to understand mental health issues and spot early warning signs to help prevent mental health problems getting worse and support pupils
- Key information about some common mental health problems
- Where parents, staff and pupils can get advice and support

3. Definition of mental health and wellbeing

We use the World Health Organisation's definition of mental health and wellbeing

“a state of well-being in which every individual realises his or her own potential, can cope with the normal stresses of life, can work productively and fruitfully, and is able to make a contribution to her or his community”.

Mental health and wellbeing is not just the absence of mental health problems. We want all children/young people to

- feel confident in themselves and be able to look after their mental health
- be able to express a range of emotions appropriately
- be able to make and maintain positive relationships with others
- be able to cope with the stresses of everyday life
- manage times of stress and be able to deal with change
- be aware of when they might need help and be confident to seek help
- learn and achieve

4. How the policy was developed and who was consulted

The development of this policy was led by our Mental Health lead and SENDCO in consultation with pupils, staff, parents and carers and local mental health professionals. We used the Camden example policy as the basis of our policy.

We organised a series of consultations to gather their views

- School council gave their views on what to teach and the best ways to teach about mental health
- Parents and carers were invited to share their views on what they wanted their children to be taught and what support would be helpful
- Staff discussed the draft policy at a staff meeting

In developing this policy we have taken account of

- Children and Young People's mental health: state of the nation 2016
- Promoting children and young people's emotional health and wellbeing Public Health England 2015
- Preparing to teach about mental health PSHE Association 2015

- Mental Health and Behaviour in schools DfE 2014
- Supporting pupils with medical conditions DfE 2014

5. Links to other policies

This policy links to our policies on safeguarding, supporting pupils with medical conditions, anti-bullying, PSHE and SEND strategy. It also links to our SEN Information Report. Links with the behaviour policy are especially important because behaviour, whether it is disruptive, withdrawn, anxious, depressed or otherwise, may be related to an unmet mental health need.

6. A whole school approach to promoting positive mental health

We take a whole school approach to promoting positive mental health that aims to help pupils become more resilient, be happy and successful and prevent problems before they arise.

This encompasses 7 aspects

1. Creating an ethos, policies and behaviours that support mental health and resilience that everyone understands
2. Helping pupils to develop social relationships, support each other and seek help when they need to
3. Helping pupils to be resilient learners
4. Teaching pupils social and emotional skills and an awareness of mental health
5. Early identification of pupils who have mental health needs and planning support to meet their needs, including working with specialist services
6. Effectively working with parents and carers
7. Supporting and training staff to develop their skills and resilience

We also recognise the role that stigma can play in preventing understanding and awareness of mental health issues and aim to create an open and positive culture that encourages discussion and understanding of mental health issues.

7. Staff-their roles and responsibilities, including those with specific responsibility

We believe that all staff have a responsibility to promote positive mental health, and to understand about protective and risk factors for mental health. Some children will require additional help and all staff should have the skills to look out for any early warning signs of mental health problems and ensure that pupils with mental health needs get early intervention and the support they need.

All staff understand about possible risk factors that might make some children more likely to experience problems; such a physical long-term illness, having a parent who has a mental health problem, death and loss, including loss of friendships, family breakdown and bullying. They also understand the factors that protect children from adversity, such as self-esteem, communication and problem-solving skills, a sense of worth and belonging and emotional literacy (*see appendix 1 on risk and protective factors*).

Mental Health Lead

- Leads on and works with other staff to coordinate whole school activities to promote positive mental health
- Provides advice and support to staff and organises training and updates
- Keeps staff up to date with information about what support is available
- Liaises with the PSHE Coordinator on teaching about mental health

- Is a main point of contact, alongside the SENDCo, and communicates with mental health services
- Makes referrals to services alongside the SENDCo

We recognise that many behaviours and emotional problems can be supported within the school environment, or with advice from external professionals. Some children will need more intensive support at times, and there are a range of mental health professionals and organisations that provide support to pupils with mental health needs and their families. Support includes:

- Class Teacher
- Learning Mentor
- Safeguarding/Child Protection Lead
- Support staff to manage mental health needs of pupils
- SENDCO who helps staff understand their responsibilities to children with special educational needs and disabilities (SEND), including pupils whose mental health problems mean they need special educational provision.
- CAMHs Trailblazer worker who provides 1:1 therapy and group work to pupils who are referred
- Parent Community Link Worker
- TOPS

We ensure that every pupil knows who they can reach out to for support through

- Assemblies
- PSHE Lessons
- The school website

8. Supporting pupils' positive mental health

We believe we have a key role in promoting pupils' positive mental health and helping to prevent mental health problems. Our school has developed a range of strategies and approaches including;

Pupil-led activities

- Campaigns and assemblies to raise awareness of mental health
- Peer mentoring

Transition programmes

- Transition Programme to secondary schools

Class activities

- Worry boxes checked each week
- Mindfulness sessions for pupils

Whole school

- Wellbeing week
- Anti-bullying week and activities

Small group activities

- Nurture groups

We also take opportunities to investigate new evidence-based approaches and provide information, advice and emotional and practical support during stressful times such as exams and transition to secondary schools.

Teaching about mental health and emotional wellbeing

Through PSHE we teach the knowledge and social and emotional skills that will help pupils to be more resilient, understand about mental health and help reduce the stigma of mental health problems.

Primary pupils learn

Key Stage 1

- To recognise, name and describe feelings including good and not so good feelings
- Simple strategies for managing feelings
- How their behaviour affects other people
- About empathy and understanding other people's feelings
- To cooperate and problem solve
- To motivate themselves and persevere
- How to calm down
- About change and loss and the associated feelings (including moving home, losing toys, pets or friends)
- The importance of talking about feelings and who to go to if they are worried
- About different types of teasing and bullying, that these are wrong and unacceptable
- How to resist teasing or bullying, if they experience or witness it, whom to go to and how to get help

Key Stage 2

- That mental health/wellbeing is a normal part of life, just like physical health
- That mental ill health/mental health problems are common and with support can help resolve problems
- What positively and negatively affects their mental and emotional health (including the impact of the media, isolation and loneliness)
- The benefits to mental health of physical activity, time outdoors, community participation
- The importance of sufficient good quality sleep for good health and that a lack of sleep can affect mood and ability to learn
- That humans experience a range of emotions in relation to different experiences and situation
- Positive and healthy coping strategies and self-care techniques, including rest, sleep time with friends and family, hobbies and interests
- About good and not so good feelings and how to recognise and talk about their emotions
- To be able to talk about the range and intensity of their feelings to others and judge whether what they are feeling is appropriate and proportionate
- To recognise and respond appropriately to a wide range of feelings in others
- To recognise that they may experience conflicting emotions and when they might need to listen to their emotions or overcome them
- About resilience
- How to motivate themselves and bounce back if they fail at something
- How to empathise and be supportive of others

- About change, including transitions (between Key Stages and schools), loss, separation, divorce and bereavement and the impact they have
- About the consequences of discrimination, teasing, bullying and aggressive behaviours (including online bullying, prejudice-based language) and the negative impact on mental wellbeing
- About the importance of talking to someone if they are worried, recognising when they might need help and how to get help

9. Identifying, referring and supporting pupils with mental health needs

Our approach is to:

- Provide a safe environment to enable pupils to express themselves and be listened to
- Ensure the welfare and safety of pupils as paramount
- Identify appropriate support for pupils based on their needs
- Involve parents and carers when their child needs support
- Involve pupils in the care and support they have
- Monitor, review and evaluate the support with pupils and keep parents and carers updated

Early Identification

Our identification system involves a range of processes. We aim to identify children with mental health needs as early as possible to prevent things getting worse. We do this in different ways including:

- Analysing behaviour, exclusions, visits to the medical room/school nurse, attendance and sanctions
- Staff report concerns about individual pupils to the Mental Health lead
- Worry boxes in each class for pupils to raise concerns
- Support to pupils if they are bullied and support to the pupil who has bullied to ensure the bullying stops
- Gathering information from a previous school at transfer or transition
- Parental meetings termly
- Enabling pupils to raise concerns directly to the Mental Health lead or to any member of staff
- Enabling parents and carers to raise concerns through the class teacher, LSAs, member of SLT or directly to the Mental Health lead

All staff have had training on the protective and risk factors (see Appendix 1), types of mental health needs (see Appendix 2) and signs that might mean a pupil is experiencing mental health problems. Any member of staff concerned about a pupil will take this seriously and talk to the Mental Health Lead.

These signs might include:

- Isolation from friends and family and becoming socially withdrawn
- Changes in activity or mood or eating/sleeping habits/hygiene
- Lowering academic achievement
- Talking or joking about self-harm or suicide
- Expressing feelings of failure, uselessness or loss of hope
- Secretive behaviour
- An increase in lateness or absenteeism
- Not wanting to do PE or get changed for PE

- Wearing long sleeves in hot weather
- Physical signs of harm that are repeated or appear non-accidental
- Repeated physical pain or nausea with no evident cause

Staff are aware that mental health needs such as anxiety might appear as non-compliant, disruptive or aggressive behaviour which could include problems with attention or hyperactivity. This may be related to home problems, difficulties with learning, peer relationships or development.

If there is a concern that a pupil is in danger of immediate harm, then the school's child protection procedures are followed. If there is a medical emergency, then the school's procedures for medical emergencies are followed.

Disclosures by pupils and confidentiality

We recognise how important it is that staff are calm, supportive and non-judgemental to pupils who disclose a concern about themselves or a friend. The emotional and physical safety of pupils is paramount and staff listen rather than advise. Staff are clear to pupils that the concern will be shared with the Mental Health Lead and DSL and recorded in order to provide appropriate support to the pupil.

All disclosures are recorded and held on the pupil's confidential file, including date, name of pupil and member of staff to whom they disclosed, summary of the disclosure and next steps.

Assessment, Interventions and Support

All concerns are reported to the Mental Health Lead and recorded. We then implement our assessment system which is based on levels of need to ensure that pupils get the support they need, either from within the school or from an external specialist service. Our aim is to put in place interventions as early as possible to prevent problems escalating.

| <p style="text-align: center;">Need</p> <p>The level of need is based on discussions at the regular Inclusion meetings/panel with key members of staff</p> | <p style="text-align: center;">Evidence-based Intervention and Support</p> <p>the kinds of intervention and support provided will be decided in consultation with key members of staff, parents and pupils <i>For example</i></p> | <p style="text-align: center;">Monitoring</p> |
|---|---|---|
| <p>Highest need</p> | <p>CAMHS-assessment, 1:1 or family support or treatment, consultation with school staff and other agencies External agency support such as TOPS or PLSS that provides 1:1 support and group work Other interventions eg art therapy</p> <p>If the school, professionals and/or parents conclude that a statutory education, health and care assessment is required, we refer to the SEND policy</p> | <p>Pupils needing targeted individualised support will have an Individual Care Plan drawn up setting out</p> <ul style="list-style-type: none"> • The needs of the pupils • How the pupil will be supported • Actions to provide that support • Any special requirements <p>Pupils and parents/carers will be involved in the plan.</p> |

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| | and SEN School Information Report. | The plan and interventions are monitored, reviewed and evaluated to assess the impact and if needed a different kind of support can be provided. |
| Some need | Access to in school nurture group, family support worker, school nurse, art therapy, educational psychologist, 1:1 intervention, small group intervention, skills for life/wellbeing programmes, circle of friends, support from a key member of staff such as our Learning Mentor or ELSA. | The Care Plan is overseen by the Mental Health Lead and SENDCo. |
| Low need | General support eg targeted PSHE lessons or circle time, SLT check ins. | |
| All needs | Access to a supervised quiet room that pupils can go to if feeling overwhelmed and in need of some quiet time | |

10. Working with specialist services to get swift access to the right specialist support and treatment

In some case a pupil's mental health needs require support from a specialist service. These might include anxiety, depression, self-harm and eating disorders.

We have access to a range of specialist services and with the pupil's and family's consent, will have regular contact with the service to review the support and consider next steps, as part of monitoring the pupils' Individual Care Plan.

School referrals to a specialist service will be made by the Mental Health Lead following the assessment process and in consultation with the pupil and his/her parents and carers. Referrals will only go ahead with the consent of the pupil and parent/carer and when it is the most appropriate support for the pupil's specific needs.

| Specialist Service | Referral process |
|--|---|
| Child and Adolescent Mental Health Service (CAMHS) | Accessed through school, GP or self-referral |
| Learning Mentor | Accessed through the Mental Health Lead or SENDCo |
| TOPS | Accessed through the Mental Health Lead or SENDCo |
| PLSS | Accessed through the Mental Health Lead or SENDCo |
| Educational Psychologist | Accessed through the Mental Health Lead or SENDCo |

Special Educational Needs or Disabilities (SEND) and mental health

Persistent mental health problems may lead to pupils having significantly greater difficulty in learning, than the majority of those of the same age. In some cases the child may benefit from being identified as having a special educational need or disability

Parents can access specialist services in our school local offer (link to website) or Camden's local offer (link to website)

11. Involving parents and carers

Promoting mental health

We recognise the important role parents and carers have in promoting and supporting the mental health and wellbeing of their children, and in particular supporting their children with mental health needs.

To support parents and carers:

- We organise a range of activities such as workshops on protective and risk factors, mindfulness, promoting positive self-esteem and building resilience.
- We provide information and websites on mental health issues, local wellbeing and parenting programmes.
- We include the mental health topics that are taught in the PSHE curriculum, on the school website
- Our annual parent questionnaire includes questions about how well the school supports children's wellbeing

Supporting parents and carers with children with mental health needs

We are aware that parents and carers react in different ways to knowing their child has a mental health problem and we will be sensitive and supportive. We also help to reassure by explaining that mental health problems are common, that the school has experience of working with similar issues and that help and advice are available.

When a concern has been raised the school will

- Contact parents and carers and meet with them

In most case parents and carers will be involved in their children's interventions, although there may be circumstances when this may not happen, such as child protection issues.

- Offer information to take away and places to seek further information
- Be available for follow up calls
- Make a record of the meeting
- Discuss how the parents and carers can support their child
- Keep parents and carers up to date and fully informed of decisions about the support and interventions

Parents and carers will always be informed if their child is at risk of danger and pupils may choose to tell their parents and carers themselves.

We make every effort to support parents and carers to access services where appropriate. Our primary concern are pupils, and in the rare event that parents and carers are not accessing services we will seek advice from the Local Authority. We also provide information for parents and carers to access support for their own mental health needs.

12. Involving pupils

We seek pupil's views about our approach, policy, curriculum and promoting whole school mental health activities and involve them in producing information about taking care of their mental health and how to get help if they need it.

We have an annual pupil questionnaire that includes questions about how well pupils think the school supports their wellbeing.

We always seek feedback from pupils who have had support to help improve that support and the services they received.

13. Supporting and training staff

We want all staff to be confident in their knowledge of mental health and wellbeing and to be able to promote positive mental health and wellbeing, identify mental health needs early in pupils and know what to do and where to get help (see Appendix 3). Teaching and support staff in both key stages have completed the national Mental Health First Aid training and have annual updates, to enable staff to offer an effective first response if pupils disclose they are struggling with their mental health.

Supporting and promoting the mental health and wellbeing of staff is an essential component of a healthy school and we promote opportunities to maintain a healthy work life balance and wellbeing, such as yoga, mindfulness, and physical activities. Staff also have access to Camden's counselling service and support organisations.

14. Staff Wellbeing

We want to ensure that staff are supported and encouraged to develop both personally and professionally, and we recognise that staff wellbeing is vital for pupil achievement and the school's performance. We are committed to making sure that our staff are able to cope successfully with the demands in their lives, whatever the cause. We aim to maintain a school ethos which supports staff health and wellbeing by making sure that all employees are treated fairly and consistently.

To support staff wellbeing we will:

- Prioritise staff work-life balance and review the demands on staff regularly, seeking practical solutions wherever possible.
- Provide a range of opportunities for staff to contribute to the school decision making process.
- Ensure clear communication through weekly meetings and emails for all staff.
- Ensure that every member of staff has a performance manager with whom they meet at least termly.
- Will ensure that all staff are aware of and trained in-line with the school's priorities and offered opportunities for development.
- Ensure that all new members of staff receive a staff induction pack including all important policies.
- Adopt the appropriate policies in respect of 'family friendly' employment, including consideration of part-time working, flexible working patterns etc., where this can be implemented without detriment to the operational requirements of the school.
- Be committed to maintaining an environment where all staff members feel comfortable asking for help or raising concerns.

15. Monitoring and Evaluation

The mental health and wellbeing policy is on the school website and hard copies are available to parents and carers from the school office. All mental health professionals are given a copy before they begin working with the school as well as external agencies involved in our mental health work.

The policy is monitored at an annual review meeting led by the Mental Health Lead and involves staff with a responsibility for mental health, including specialist services supporting the school and governors.

Head Teacher: Don M^cGibbon

Chair of Governors Signature: Kim Issroff

Issue Date: November 2019

Review: November 2021

Appendix 1 Protective and Risk factors (adapted from *Mental Health and Behaviour DfE March 2016*)

| | Risk Factors | Protective Factors |
|---------------|---|---|
| In the Child | <ul style="list-style-type: none"> • Genetic influences • Specific development delay • Communication difficulties • Physical illness • Academic failure • Low self-esteem • SEND | <ul style="list-style-type: none"> • Being female (in younger children) • Secure attachment experience • Outgoing temperament as an infant • Good communication skills, sociability • Being a planner and having a belief in control • Humour • Problem solving skills and a positive attitude • Experiences of success and achievement • Faith or spirituality • Capacity to reflect |
| In the Family | <ul style="list-style-type: none"> • Overt parental conflict including domestic violence • Family breakdown (including where children are taken into care or adopted) • Inconsistent or unclear discipline • Hostile and rejecting relationships • Failure to adapt to a child's changing needs • Physical, sexual, emotional abuse or neglect • Parental psychiatric illness • Parental criminality, alcoholism or personality disorder • Death and loss – including loss of friendship | <ul style="list-style-type: none"> • At least one good parent-child relationship (or one supportive adult) • Affection • Clear, consistent discipline • Support for education • Supportive long term relationship or the absence of severe discord |

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| In the School | <ul style="list-style-type: none"> • Bullying • Discrimination • Breakdown in or lack of positive friendships • Negative peer influences • Peer pressure • Poor pupil to teacher relationships | <ul style="list-style-type: none"> • Clear policies on behaviour and bullying • 'Open door' policy for children to raise problems • A whole-school approach to promoting good mental health • Positive classroom management • A sense of belonging • Positive peer influences |
| In the Community | <ul style="list-style-type: none"> • Socio-economic disadvantage • Homelessness • Disaster, accidents, war or other overwhelming events • Discrimination • Other significant life events | <ul style="list-style-type: none"> • Wider supportive network • Good housing • High standard of living • High morale school with positive policies for behaviour, attitudes and anti-bullying • Opportunities for valued social roles • Range of sport/leisure activities |

