



# Fleet Primary School

Fleet Road Hampstead London NW3 2QT

Tel: 020 7485 2028 Fax: 020 7485 5177

E-mail: [admin@fleet.camden.sch.uk](mailto:admin@fleet.camden.sch.uk)

Headteacher: Don McGibbon



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## Class Teacher - Job Description

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**Are you passionate about shaping young minds and fostering a love for learning? Fleet Primary School is seeking a dedicated and enthusiastic Class Teacher to join our dynamic team. At Fleet, we are committed to providing a nurturing and inclusive environment where every child can thrive academically, socially, and emotionally.**

**Fleet Primary School** is committed to creating a diverse workforce. We are aware that our staffing does not currently represent the diversity of our community and would like to rectify this. As such we are particularly keen to hear from prospective staff who can support our development in this area. We'll consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

### Job details

**Role:** Class Teacher – we have 2 class teacher roles available for the next academic year. We have not yet decided upon the year group as we want to determine the best people in the best places once we establish the full staffing structure for 2024-25. We will listen to the candidates and their preferences and then fit alongside the preferences and skills of or existing staff.

**Salary:** M1-M6 (Inner London) depending on prior experience

**Hours:** Full-time

**Contract type:** Initially a Fixed Term Contract till the 31<sup>st</sup> August 2025 with the possibility of a permanent contract.

**Reporting to:** Headteacher

**Responsible for:** As well as the class teacher responsibility there are a number of subject responsibilities that can be available. The specific areas will again be decided upon based on the experience, skill set and interests of the successful candidate.

### Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

### Duties and responsibilities

#### Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work

- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

### **Whole-school organisation, strategy and development**

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

### **Health, safety and discipline**

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

### **Professional development**

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others

### **Communication**

- Communicate effectively with pupils, parents and carers
- Provide regular updates of class and school life through the school's communication channels – newsletter, Twitter

### **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

### **Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school

- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

### **Management of staff and resources**

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Deploy resources delegated to them

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The post holder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or Senior Leadership Team.